



# महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हसळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004  
el:(0253) 2539197/6659197/156 ☎ Student Helpline:0253-2539111/6659111/100  
Website: www.muhs.ac.in, E-mail: fccc@muhs.ac.in



डॉ. वरुणदास द. चव्हाण  
एम.बी.बी.एस. एम.डी. (न्यायचिकित्साशास्त्र), पोस्टग्रेजुएट, डी.डी. एमसी  
कुलसचिव

Dr. Kalidas D. Chavan  
M.B.B.S., M.D. (Forensic Medicine), Ph.D., D.Sc.  
Registrar

MUHS/UDC/FC.CC/494/2022

Date: 05/07/2022

## CIRCULAR

**Sub :** To Carry out Training Center Level MOP - UP Round on the vacant seat(s) available for admission to Fellowship / Certificate Course for the A.Y. 2021-22 at affiliated Training Center Level regarding...

- Ref. :-**
- 1) University Direction No. 05/2017 (Ammended)
  - 2) University Admission Notification No. 39/2021 dated 08/12/2021
  - 3) University Circular No. MUHS/UDC/FCCC/875/2021 dtd. 30/12/2021
  - 4) University Circular No. MUHS/UDC/FCCC/25/2022 dtd. 27/01/2022
  - 5) University Circular No. MUH-S/UDC/FCCC/57/2022 dtd. 04/02/2022
  - 6) University Circular No. MUHS/UDC/FCCC/70/2022 dtd. 18/02/2022
  - 7) University Circular No. MUHS/UDC/FCCC/174/2022 dtd. 24/03/2022
  - 8) University Circular No. MUHS/UDC/FCCC/180/2022 dtd. 30/03/2022
  - 9) University Circular No. MUHS/UDC/FCCC/252/2022 dtd. 25/04/2022
  - 10) University Circular No. MUHS/UDC/FCCC/343/2022 dtd. 27/05/2022

With reference to the above cited subject, this is to inform you that, the University has conducted Centralized Online Admission Process up to MOP-UP Round for admission to Fellowship / Certificate Course for the A.Y. 2021-22 at University Level. However, it is brought to the notice of the University that number of the seat(s) of Fellowship / Certificate Course(s) at some Training Center(s) are still vacant after Training Center Level Round for the A.Y. 2021-22. Thus, such affiliated Training Center(s) has requested to the University to grant the permission to fill up the said vacant seat(s) at concerned affiliated Training Center Level.

Accordingly, on the basis of above request(s), it is decided by the University to allow the affiliated Training Center(s) to fill up vacant seat(s) available for admission to Fellowship / Certificate Course for the A.Y. 2021-22 by conducting Training Centre Level MOP-UP Round from dated 11/07/2022 to 15/07/2022 at Affiliated Training Center level as per rules and programme prescribed by the University. Again, it is inform you that the term will be extended for such students who will be admitted in Training Centre Level Round and Training Centre Level MOP-UP round.

SS  
Shrip  
06/07/2022

MGM Dental College & Hospital  
Kamothe  
Inward No. 3471/2022  
Date: 6/7/2022

**Time Schedule for Training Centre Level MOP-UP Round Admission Process to be followed by Affiliated Training Centre to fill up the vacant seats available for Fellowship and / or Certificate Course(s) for the A.Y. 2021 – 22**

**Training Centre Level MOP-UP Round**  
**( From 11 July, 2022 to 15 July, 2022) Activities as Under :**

Sr. No.	Training Centre Level MOP-UP Round Activity / Particular	Date & Time
01	University Circular published on MUHS website regarding <b>Training Centre Level MOP – UP Round</b> for admission process to be followed by affiliated training centre to fill up vacant seats available for Fellowship and / or Certificate Course(s) for the A.Y. 2021-22 at their level.	On 05/07/2022
02	Affiliated Training Centre shall publish Vacancy Position after Training Centre Level Round of their Fellowship/Certificate Course(s) on their website and/or Notice Board.	On 07/07/2022
03	<b>Registration of applicants those who personally remain present for Training Centre Level MOP-UP Round at concerned Training Centre.</b> Applicant shall remain present with Application Form and Rs. 3,000/- (Click on this link <a href="https://muhs.unisuite.in/">https://muhs.unisuite.in/</a> to Pay Application Form Fee Rs. 3,000/- (Non Refundable)) alongwith hard copy of self-attested Photo Copy of necessary documents to the concerned Training Center as prescribed. (Note: Above link will be available on 11/07/2022 to 15/07/2022) (Click here for Online Payment Instructions Manual to Pay Application Form Fee Rs. 3,000/-)	11/07/2022 To 15/07/2022
04	Scrutiny of the applications at Training Centre Level as per Merit Criteria prescribed by the University.	11/07/2022 To 15/07/2022
05	To publish the Final General Merit List of Training Centre Level MOP – UP Round on the Notice Board and/or website of affiliated Training Center.	11/07/2022 To 15/07/2022
06	To issue the Allotment/ Joining letter to selected candidate by the Training Centre as per available seat vacancy position.	11/07/2022 To 15/07/2022
07	Click on this Link <a href="https://muhs.unisuite.in/">https://muhs.unisuite.in/</a> to pay 25% Administrative Fee for those candidate who Joined concerned affiliated Training Centre. (Note: Above link will available on 11/07/2022 to 15/07/2022) (Click here for Online Payment Instructions Manual to Pay 25% Administrative Fee)	11/07/2022 To 15/07/2022
08	To convey the list of applied candidate including their Merit Criteria (As per the format provided by the University) and submit the Online Receipt of Rs. 3,000/- received from the candidate to the University.	11/07/2022 To 15/07/2022
09	<b>To convey the joined candidate information and vacancy position:</b> The concerned Dean / Principal / HOD of all affiliated Training Centre to submit the information of joined candidate and vacancy position to the University by e-mail followed by hard copy (fccc@muhs.ac.in)	15/07/2022 by 5.00 pm

10	Academic Year Start (Course Commencement) Date	15/07/2022 <u>Training Center has to communicate the list of admitted student(s) to the University on (e-mail: <a href="mailto:fcc@muhs.ac.in">fcc@muhs.ac.in</a>)</u>
11	Admission Cut-Off date	15/07/2022
12	Regarding Eligibility proposals	As notified by the University from time to time
13	Term end University Examination	Eligible candidate(s) shall be allowed to appear for final University Examination as per terms and conditions applied.

**Important Note :** University reserves the right to amend the above Time Schedule.

**Therefore, Affiliated Training Center(s) are hereby directed to carryout Training Centre Level MOP-UP Round as per the above time schedule for the admission process strictly as per the University rules and shall adhere with the Eligibility and Merit Cirteria as prescribed by the University for admission to Fellowship / Certificate Course(s) for the A.Y. 2021-22.**

The applicants willing to appear for Training Centre Level MOP-UP Round admission process shall confirm the vacancy position by contacting concerned Training Centre co-ordinator and shall remain physically present at their own cost to the respective Training Center(s) From 11/07/2022 to 15/07/2022. The applicant shall carry photocopy of prescribed application form relevant original document(s) and self attested photocopy of educational documents as prescribed by the University.

- 1) Application Form Format (to be submitted by the applicant at the respective Training Center)
- 2) Eligibility Criteria of applicant for admission to Fellowship & Certificate Course(s)
- 3) Merit Criteria to be observed by the respective affiliated Training Center(s)
- 4) Click here to download the list of documents prescribed by the University to be submitted at the respective Training Center(s)
- 5) Fees Structure and Refund of Fees policy.
- 6) Provisional Time Schedule to be followed by Training Center(s) to carry out admission process at Training Centre Level MOP-UP Round.
- 7) List containing Affiliated Training Center address, Conact person email and other details.
- 8) Provisional List of Fellowship & Certificate Course(s) with Eligibility Criteria
- 9) Click here for Online Payment Instructions Manual to Pay Application Form Fee Rs. 3,000/- (Online Link <https://muhs.unisuite.in/> to Pay Application Form Fee Rs. 3,000/- (Non Refundable))
- 10) Click here for Online Payment Instructions Manual to Pay 25% Administrative Fee (Online Link <https://muhs.unisuite.in/> to Pay 25% Administrative Charges for Admitted students only)

Further, all the affiliated Training Center shall verify and confirm the vacant seat position after Training Centre Level Round and conduct Training Centre Level MOP-UP Round for remaining vacant seats by displaying it on Training Centre website and/or Notice Board, failing which, the Training Center shall be held responsible for academic or financial loss, if any; incurred in such event.

Furthermore, it is the duty of the concerned affiliated Training center to carry out the said admission process in the transparent and accountable manner. The University shall have right to appoint the Observer to any of affiliated Training Center to verify the smooth functioning of said admission procedure.

**It is mandatory for the affiliated Training Center to communicate the list of admitted student(s) to the University on dated 18/07/2022 by e-mail on [fccc@muhs.ac.in](mailto:fccc@muhs.ac.in) after conducting Training Centre Level MOP-UP Round.**

It is made clear that, for this Academic year 2021-22, as the Fellowship/Certificate Course(s) has already started for those applicant(s) who has taken admission in Centralized Online Admission Procedure conducted by the University. Hence, the eligible candidate(s) who so ever takes admission now, in this admission process to be conducted by the Training Center will be eligible to appear for final University Examination as per terms and conditions applied.

**The Dean/Principal/HoD of Training Centres are requested to display the seats vacancy position matrix on your website and/or Notice Board and conduct the said Training Centre Level MOP-UP Round for admission to Fellowship / Certificate Course(s) for the A. Y. 2021-22 as per the University rules.**

In order to get the necessary information and update, all the desirous candidates/ applicant(s) & affiliated Training center shall visit the University website and Training Centre website and/or Notice Board regularly for further updates.

Kindly note and do the needful by bringing this Circular to the notice of all concerned.

**Sd/-  
Registrar**

To,  
**The Dean/Principal/Director,**  
All Training Centre(s) conducted by  
Affiliated Institute /Colleges / Hospital / AYUSH,  
Conducting Fellowship / Certificate Course(s),  
Affiliated to MUHS, Nashik.

**Copy to :**

1. Hon'ble Vice-Chancellor Office, MUHS, Nashik
2. Hon'ble Registrar Office, MUHS, Nashik
3. The Controller of Examinations Office, MUHS, Nashik
4. The Director, Planning Board, MUHS, Nashik
5. The H.O.D., Eligibility Section, MUHS, Nashik
6. The H.O.D. Computer Section, MUHS, Nashik.